LAMRIN TECH SKILLS UNIVERSITY PUNJAB

UNIVERSITY SCHOOL OF ENGINEERING & TECHNOLOGY

Ref. No LTSU/Dean/HOD/26/97 **Date:** 09/07/2026

Notice

Important Guidelines for Maintaining Discipline and Professionalism

Dear Students,

New Session is going to commence from 27th July, 2026. In order to uphold discipline, professionalism, and a positive learning environment, it is crucial that all students adhere to the following guidelines. These rules are in place to ensure the smooth functioning of academic activities and to maintain the decorum of the University School of Engineering and Technology.

1. **Regularity**: Students are expected to report back on or before 27th July,2026 and attend all classes regularly. Skipping classes or labs to sit in food courts is not permitted and disciplinary action will be initiated. While sitting in the class maintain proper gestures.
2. **No Sitting in Empty Classrooms**: Students are not allowed to occupy classrooms that are not scheduled for any classes. Students should use the library as a designated area for study.
3. **Mandatory ID Cards**: Wearing your university ID card is mandatory at all times while on campus during working hours.
4. **Proper Grooming and Dress Code**: Students must maintain a neat and professional appearance with proper grooming. This includes a tidy haircut and appropriate clothing when present in the department. Slippers are not allowed within the department premises. Proper footwear must be worn during academic hours and events.
5. **Uniform Compliance**: Students are required to follow the prescribed dress code on specific days as follows:
    - **Monday**: IBM T-shirt/ LTSU T-shirt
    - **Tuesday**: Formal uniform -White Shirt (ironed), Blue Pants, and Formal Shoes
    - **Wednesday**: IBM T-shirt/ LTSU T-shirt
    - **Friday**: Formal uniform -White Shirt (ironed), Blue Pants, and Formal Shoes
6. We expect all students to strictly follow these guidelines as responsible members of our department. Failure to comply may result in disciplinary action.

Best regards,

HOD USET